



# PROSPECTUS

*Glorious Journey*

**2019-2020**

*Towards Half a Century - - -*

# **SAPATGRAM COLLEGE**

ACCREDITED WITH GRADE 'B' BY NAAC (2ND CYCLE)

**SAPATGRAM :: DHUBRI :: ASSAM**

Website : [www.sapatgramcollege.org](http://www.sapatgramcollege.org)

E mail : [principalsapatgramcollege@gmail.com](mailto:principalsapatgramcollege@gmail.com)





## Principal's Message

Dear students,

I believe, each educational institute has its own character, its own distinct and identifiable beauty. The integration of academic excellence and professional learning is one of Sapatgram College's unique strength.

Our college started its corporate life in 1972 with handful of students, limited faculty, little property, but a determined mission of imparting higher education and keeping cultural heritage intact. It is our collective efforts that make this college such a vibrant place to learn, to work, and to explore. Our college values the development of personal leadership in each student.

The college provides all facilities like Museum, Library, Computers, Internet, Language Lab and Sports activities to meet the needs of the new upgraded pattern of education under Choice Based Credit System (CBCS). Hostel facility is provided to girl students with wholesome nutritious food and care.

The college believes that education does not end in a classroom. It is interested in the development of students who will play an important role in building a tradition that will endure through the years to come. The College enables the students to become ideal citizens realizing the responsibilities to execute their duties with utmost perfection. The College provides the upcoming generation all round personality development. Apart from the routine academic work, wide opportunities are offered to students in varied co-curricular and extra-curricular activities and a vista is open to student volunteers through the N.S.S. and Scout & Guide providing them a training ground to meet the challenges in life.

My staff, teaching as well as non-teaching have been very supportive. Each one has been contributing to the best of their abilities. Our students have been the live wire on campus. Their presence around on campus is highly motivating and their energetic lives compel us to work beyond our schedules. I must make the mention of the enthusiastic Alumni Association and ever helping PTA for all their love and concern towards the institution.

As we prepare ourselves for the new Academic Year 2019-20, we extend a warm welcome to our newcomers to our institution. We wish them an enriching journey in their educational career. We hope that you will continue working for the betterment of our institution. We are all called to work for the vision and mission of our institution. Let us then join our hands and work towards the progress of the institution so that the flag of success soars higher and higher in the sky.

Wishing you Good Luck

**Rajeshwar Prasad Singh**  
Principal  
Sapatgram College



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

An Autonomous Institution of the University Grants Commission

## Certificate of Accreditation

*The Executive Committee of the  
National Assessment and Accreditation Council*

*on the recommendation of the duly appointed  
Peer Team is pleased to declare the*

*Sapatgram College*

*Sapatgram, Dist. Dhubri, affiliated to Gauhati University, Assam as*

*Accredited*

*with CGPA of 2.52 on four point scale*

*at B grade*

*valid upto February, 18, 2021*

Date: February 19, 2016



*Rajeshwar Prasad Singh*  
Director





राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

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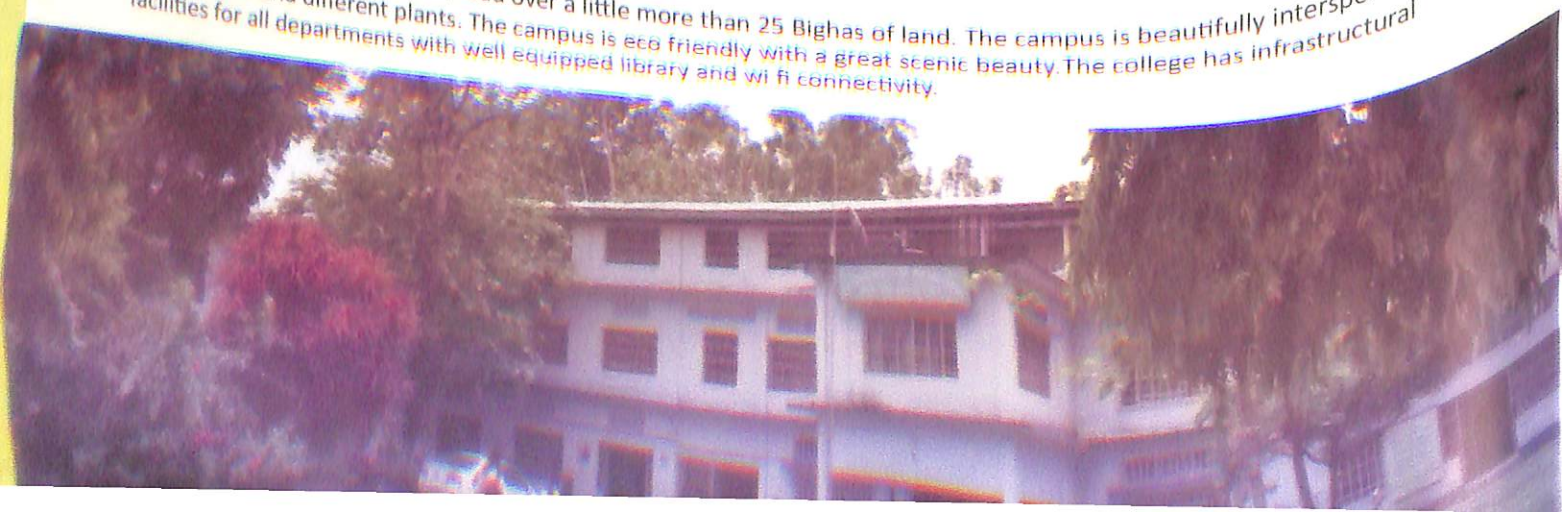
## ABOUT THE COLLEGE

Sapatgram College, a pioneering institution of higher learning in Bilasipara West Constituency, was established on 7th August, 1972. It was started at the initiative of some local people interested in dissemination of higher education in this economically backward area. The college came into existence as a result of the untiring efforts and sacrifices of some of the leading personalities of the area like Late Panchanan Badhuri, Late Panchanan Medhi, Late Indubhusan Bhadra, Late Sunilal Narzary, Sri Santosh Kumar Dutta, Sri Samar Kanti Poit, Mr. P.K. Das, Mr A. Bhaduri, Mr Pabitra Kr. Das, Sri Ranajit Saha, Md. Sirajuddin Ahmed and others.



Initially the college functioned from the Kachari building of the Zamindar of Parbatjoar situated in Ward No. 1 of Sapatgram Town on the 7th August 1972. Later on, it was shifted to its present site. Then Late Lilananda Thakur (commonly known as Pagal Baba) donated a building along with 1 (one) bigha of land to the College which helped the college a lot in the initial period. The College is, at present, spread over an area of 25 (twenty five) bighas of land in the Sonamoyee Gaon Panchayat on the banks of the river Loska, allotted to the College by the Government of Assam. The College was accorded affiliation by Gauhati University in 1980-81. Subsequently, it was brought under the Deficit Grants-in-Aid system on the 1st September 1983 due to the active help of Late Ranendra Narayan Basumatary, Ex-Cabinet Minister of Assam. The College was recognized by the University Grants Commission under Section 2(f) and 12(B) of the UGC Act, 1956 in July, 2002. In December, 2004 the college was assessed by the National Assessment and Accreditation Council, Bangalore and was accorded the grade C++. The College came under Provincialisation Act from 1st December 2005. Conforming to the National Pattern of Education (10+2+3 system), this full-fledged Degree College imparts two-year Higher Secondary and three-year Degree courses of studies in Arts stream and one year Regular PGDCA Course. The college has undergone the 2nd cycle of assessment by NAAC, Bangalore and has been accorded the Grade B with CGPA 2.52 in February, 2016.

The present campus is spread over a little more than 25 Bighas of land. The campus is beautifully interspersed with gardens and different plants. The campus is eco friendly with a great scenic beauty. The college has infrastructural facilities for all departments with well equipped library and wi fi connectivity.



## VISION:

- The vision of Sapatgram College is to transform this institution into a centre of excellence of higher learning by continuous working towards making education socially relevant and meaningful.

## MISSION:

- Sapatgram College believes in imparting life-oriented and value-based education- an education aimed at strengthening the body, purifying the mind and sharpening the intellect.
- The college seeks to present itself as a major centre of learning for advancement, preservation, dissemination and use of knowledge in this rural and economically backward region of the state and thereby cater to the needs of the society and the nation.
- It encourages enrollment of students from different cross-sections of society by providing them with the best of infrastructure and learning resources, so as to make teaching and learning a pleasurable and profitable experience.

## GOALS AND OBJECTIVES:

The chief goals and objectives of the institution are as follows:

- Imparting higher education in the field of Arts to the youths of this locality.
- Imparting job-oriented education through vocational / computer courses of studies.
- Promoting, highlighting and preserving local culture and ethnic stuff.
- Inculcating moral and ethical values in the students.
- Preparing young people who can transform knowledge/ideas into action and reality.
- Imparting highly professional and effective academic exposure to the student community of the locality.
- To instill leadership quality among the youth in order to develop environmental leadership.



**COURSES OF STUDY**

**Regular Courses:**

The college provides the following regular courses of studies:

1. Two Year Higher Secondary course in Arts
2. Three Year Degree (General) course in Arts.
3. Three Year Degree (Major) course in Arts
4. Post Graduate Diploma in Computer Application (PGDCA)

**Subjects Offered in H.S. Course, Arts:**

- i) English.
- ii) M.I.L. ( Assamese / Bengali / Bodo / Alternative English )
- iii) A student is required to take English, M.I.L. as compulsory subjects and three / four of the elective subjects from the following list -
  1. Economics, 2. Education, 3. History, 4. Political Science,
  5. Logic & Philosophy, 6. Advance Assamese, 7. Advance Bengali, 8. Computer Science & Application, 9. Mathematics.

**Three Year Degree (Spread across six semesters) in Choice Based Credit System (CBCS)**

The college is going to start the TDC course in CBCS as per guidelines given by Gauhati University.

The following tables indicate the requirements for successful completion of under-graduate degree in CBCS system:

**Requirements for successful completion of UG degree :**

Degree	Minimum Requirements
Undergraduate Degree with Honours (all disciplines)	<ul style="list-style-type: none"> <li>◆ 14 Core Courses (CC) in the honours subject. Suppose a student is pursuing honours in History, then he/she shall have to study 14 Core Courses in History honours.</li> <li>◆ 4 Discipline Specific Core Courses (DSC) from a pool of courses from the honours subject. If a student is pursuing honours in history, then he/she shall have to choose 4 DSC from his/her honours course in History.</li> <li>◆ 4 Generic Elective Courses (GE) from a pool of interdisciplinary courses offered by the college. If a student is pursuing honours in History, then he/she may/may not choose 4 GE courses related to History.</li> <li>◆ 2 Ability Enhancement Compulsory Courses (AECC), namely (i) English/MIL Communication (ii) Environmental Studies. ('MIL' means Modern Indian Languages).</li> <li>◆ 2 Skill Enhancement Courses (SEC) from a pool of courses designed to provide value-based and/or skill-based knowledge.</li> </ul>
Undergraduate degree in Humanities / Social Science / Commerce	<ul style="list-style-type: none"> <li>◆ 4 Core papers each in two disciplines of choice i.e. 4 x 2 = 8 core courses</li> <li>◆ 2 Core papers each in English and MIL/Alt. English respectively (2 x 2 = 4 core courses)</li> <li>◆ 2 Ability Enhancement Compulsory Courses namely (i) English/MIL Communication (ii) Environmental Studies.</li> <li>◆ 4 Skill Enhancement Courses (Minimum) from a pool of courses designed to provide value-based and/or skill-based knowledge.</li> <li>◆ 2 courses each from a list of Discipline Specific Elective (DSE) courses (2 x 2 = 4 courses) based on the 2 disciplines of choice selected in core course. Thus if a student has selected History and Philosophy as his/her core subject, then he/she has to choose his DSE courses from History and Philosophy as well.</li> <li>◆ 2 interdisciplinary courses from the list of Generic Elective Courses (GE) offered by the college. If a student has selected History and Philosophy as his/her core subject, then he/she has to choose his GE Courses from subjects/disciplines other than History and Philosophy.</li> </ul>

**Note:** In the TDC Degree Courses, honours seats in each subject are limited and will be filled up strictly on the basis of Merit, performances in the screening test by the respective department. The seat strength in every Elective Subject is 200 and will be filled up on the basis of merit.

**Programme Template: B.A. Honours**

Semester	Core Course (14)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (2)	Elective Discipline Specific DSE (4)	Elective Generic (GE) (4)
I	C 1	(English /MIL Communication) /			GE - 1
	C 2	Environmental Science			
II	C 3	Environmental Science/			GE - 2
	C 4	(English /MIL Communication) /			
III	C 5		SEC - 1 (English)		GE - 3
	C 6				
	C 7				
IV	C 8		SEC - 2		GE - 4
	C 9				
	C 10				
V	C 11			DSE - 1	
	C 12			DSE - 2	
VI	C 13			DSE - 3	
	C 14			DSE - 4	

**Programme Template: (B.A. Regular)**

Semester	Core Course (12)	Ability Enhancement Compulsory Course (AECC) (2)	Skill Enhancement Course (SEC) (2)	Discipline Specific Elective DSE (4)	General Elective (GE) (2)
I	English - 1	(English / MIL Communication) & Environmental Science			
	DSC - 1A				
	DSC - 2A				
II	English - 1	(English / MIL Communication) & Environmental Science			
	DSC - 1B				
	DSC - 2B				
III	MIL - 1/Alt English - 1		SEC - 1		
	DSC - 1C				
	DSC - 2C				
IV	MIL - 1/Alt English - 2		SEC - 2		
	DSC - 1D				
	DSC - 2D				
IV			SEC - 3	DSE - 1A DSE - 2A	GE - 1
V			SEC - 4	DSE - 1B DSE - 2B	GE - 2



**1. Certificate course in Communicative English.**

Duration : 3 Months, Eligibility : H.S., Number of Seats : 20, Fees : Rs. 200/-

**2. Basic Course in Computer Application.**

Duration : 1 Year (Compulsory for H.S. 1st Year & TDC 1st Semester Students), Eligibility : H.S.L.C., Fees : Rs. 500/-

**3. Certificate Course in Computer Application like C, C++, Internet, DTP, Hardware, Web Designing etc. (Under Third Eye Education, Sapatgram),**

Duration : 6 Months, Eligibility : H.S.L.C., Fees : Rs. 4000/-

**4. Post Graduate Diploma in Computer Application (Under Gauhati University, Guwahati)**

Duration : 1 Year, Eligibility : Bachelor Degree (Any Stream), Number of Seats : 20, Fees : Rs.12000/-

**5. Diploma in Accounts & Finance (Under Third Eye Education, Sapatgram)**

Duration : 6 Months, Eligibility : H.S., Number of Seats : 20, Fees : Rs. 4000/-

**Open and Distance Learning System**

The college has been offering Under Graduate, P.G. Diploma & Post Graduate courses through its study centre of Institute of Distance and open learning (IDOL) Under Gauhati University.

A study centre of K.K. Handiqui State Open University has been offering undergraduate courses.

**Admission Procedure:**

Students seeking admission for Degree 1st Semester and HS 1st Year may go for both online and offline mode. For online mode the candidate has to go to either home page of [www.sapatgramcollege.org](http://www.sapatgramcollege.org) or [www.sapatgramcollegeon-line.co.in](http://www.sapatgramcollegeon-line.co.in) on payments of Rs. 200/- as enrollment fee and for the offline mode, admission seeker has to collect admission form along with prospectus from the office on payments of Rs. 200/- to the college cash counter. Students seeking admission have to present themselves before the selection committee as per dates to be notified. Selection is made on the basis of merit and personal interview. A list of the selected candidates for admission is notified on the college notice board as well as college website. Admission for Degree 2nd Year, 3rd Year and H.S. 2nd Year will be on the offline mode.

**Documents to be Submitted with the Form:**

1. Attested copy of Mark Sheet.
2. Attested copy of Admit Card
3. Attested copy of Pass Certificate.
4. Attested copy of Caste Certificate.
5. 3 copies of stamp size photographs.
6. Self addressed envelope – 2 copies

**Documents to be Produced at the Time of Admission:**

1. Admit Card (Original)
2. Mark Sheet (Original)
3. Pass Certificate (Original)
4. Caste Certificate (Original)

**Reservation of Seats:**

There is a provision for reservation of seats belonging to S.C, S.T. (P), S.T.(H), O.B.C. and M.O.B.C. and P.W.D. categories as per Government Rules. The candidates have to produce valid certificates issued by the competent authorities.

**COLLECTION OF FEES**

On the offline mode, all fees shall be collected through UCO Bank, Sapatgram Branch. Students are required to fill in challan in triplicate in prescribed form for payment of fees. Payment may also be made through cheque favouring Sapatgram College, UCO Bank, Sapatgram Branch, Account No. - 04040100003620 & IFS Code- UCBA0000404. Fees once paid are not refundable. On the online mode payment should be made through Net Banking, Debit Card & Wallets etc.

**Registration and Migration -**

Registration is Compulsory for all students on submission of prescribed forms after admission under A.H.S.E.C. or G.U. and students from Board, Council or Universities other than S.E.B.A., A.H.S.E.C. or G.U. shall have to produce Migration Certificates at the time of admission.

**GENERAL RULES AND REGULATIONS:-**

1. Identity Card is mandatory for all the students during college hours.
2. The student must wear College Uniform in the College campus during the college hours. The college uniform shall be of the following specification – **For boys -** Shirt – Cream Colour  
Trousers – Black Colour  
**For Girls -** Salwar – Black Colour  
Kameez – Cream Colour  
Dupatta – Black Colour
3. Attendance of the students in classes as well as in academic activities is mandatory. Class attendance shall be counted and published every month by each Department.
4. Ragging in any form strictly prohibited. Any one found guilty of ragging or aveting, it is punishable as per order of Honorable Supreme Court of India.
5. Students shall abide by the rules and regulations prescribed by the college authority.
6. A student shall be subjected to disciplinary action if he/she is found to be disobedient or indecent in his/her behavior with the teachers, other employees & students and with the college authority.

**TEACHING AND EVALUATION**

The college follows the ACADEMIC CALENDAR of G.U. for under graduate and of A.H.S.E.C. for H.S. courses and is subject to G.U. and A.H.S.E.C. course regulations respectively. Besides, the college has got its own academic calendar showing total no of working days, teaching days, date and times for various Internal Examinations. The college has its own mechanism for evaluating the performance of the students for continuous evaluation and thereby maintaining quality education. The college has shown excellent results all along.

In addition to normal class room teaching, the college imparts teaching by organizing seminars, departmental seminars, tutorial classes, mentoring classes etc. The Evaluation process is continuous and based on the students progress in class assignments, unit test, laboratory works (for Education subject), field works and examinations. Evaluation process of students' performance in TDC classes shall be based on the regulation of G.U. as framed from time to time. The internal Evaluation will carry maximum 20% weightage and shall be a continuous process through Sessional Examinations, Home assignment(s), Seminar(s), Co-curricular activities and Incentive for Attendance in class.

**FACILITIES****• Class Rooms:**

22 classrooms, both big and small, are available for taking theoretical and Education Major Practical Classes. There are 10 large Class Rooms for Higher Secondary classes and Degree Course General Classes and 12 small Class Rooms for Degree Major and Practical Classes.

**• Indoor Stadium cum Auditorium:**

The college has built an Indoor Stadium with UGC grant having provision for Badminton, Volleyball and other indoor games. The gallery can accommodate more than 700 audience. In the absence of an auditorium, the Indoor Stadium is being used as an Auditorium. There is a large stage in the building and as an auditorium it can accommodate more than 1500 audience.

**• Students' Common Room:**

There are separate Common Rooms for boys and girls for playing tennis, carom, chess etc. The Girls' Common Room is situated on the 2nd Floor of the Administrative Building with the provision of running water in the toilets and filtered drinking water. The Boys' Common Room is provided with drinking water and toilet facility.

**• Drinking Water:**

The college has taken adequate steps to provide safe drinking water to the students. There are online ultraviolet water purifiers in the Girls' Common Room, Central Library and Teachers' Common Room. Besides, a water cooler fitted to an online ultraviolet water purifier has been put for the use of all under the staircase of the Administrative Building. This comes as a boon to the students during the summer.

**• Toilets:**

The college has provided toilets in Girls' Common Room and Boys' Common Room. Besides, there is a separate toilet for boys. There are toilets in the Teachers' Common Room Principal's Room, Conference Room for teachers, Conference Hall, the Central Library and the Office Room. The toilet in the Central Library is specifically meant for the female teachers and staff. All the toilets are cleaned regularly by a sweeper appointed by the college.

**• Internet with wi-fi facility:**

Internet facility has been provided to the students and teachers in the Central Library, Network Resource Centre and the Computer Centre of the college. There are 4 computers in the Central Library, 2 computers in the Network Resource Centre and 4 computers in the Computer Centre with internet facility which remain open to the students and teachers from 9.00 A.M to 4.30 P.M. The browsing and downloading in these computers are free of cost. Wi-fi facility is also accessible in the College Campus.





## SAPATGRAM COLLEGE PROSPECTUS 2019-2020

### • Canteen:

College canteen remains open from 9am to 5pm. It is under the supervision of a contractor who is generally an ex-student of this college. There is a Canteen Supervisory Cell which looks after the smooth running of the canteen, regulates the prices of food items and inspects the quality of the food items. The canteen has sitting arrangement for students and teachers.



### • Sports Activity:

The college has its athletics and sports equipments. One part time qualified Physical Education Teacher has been appointed to train the students in football, volleyball, cricket, gymnastics, high jump, long jump and other games and sports activities.

### • Study Tour:

The Departments organize Study Tours for their students to places of historical, cultural and educational importance. The college organizes an environmental Study Tour for the students of 4th Semester as part of their syllabus of environmental Studies. In such study tours the male and female teachers of the college accompany the students for maintaining discipline among them and to elaborate the historical/ cultural / environmental significance of the places visited. Following the instruction of G.U. and AHSEC the collage arranges classes on Environmental Studies.



### • Literary Activity:

Sapatgram College Magazine is published annually. It publishes the literary writings, views and opinions of students and teachers. Some of the Departments have their Wall Magazines which carry the poems, articles, cartoons and paintings of the students. Some of the Departments publish their Annual Journals which contain the research papers of the students presented in the Seminar Classes. All such efforts are aimed at bringing out the latent creative and critical talent in the budding students.

### • Quiz and Debate:

There is a Debating Society in the college which organizes debates, extempore speeches and quiz competitions among the students from time to time and prizes are given to the winners on the Final Day Function of the College Week. All such activities are conducted with an aim of bringing out the latent talent in the students. The students of the college have won prizes in the quiz and debate competitions held at the sub-divisional and district levels by the Govt. of Assam.

### • Music and Dance:

The college encourages and promotes students' knack for Music and Dance. Competitions of music and dance are conducted during the College Week and the winners are awarded prizes and certificates on the Final Day Function of the College Week. The recognized singers and dancers are encouraged to perform in different meetings, workshops, seminars and functions of the college. Thus such talent is recognized by the college.



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## SAPATGRAM COLLEGE PROSPECTUS 2019-2020

### • Scouts and Guides:

Scouts and Guides was introduced in the college in 2004. The boys are encouraged to join Scouts as Rovers and the girls are encouraged to join Guides as Rangers. Dr. Padma Guha Agarwala, Associate Professor, is the Ranger Leader (H.W.B) and Mr. Abdul Rezzak Sheikh, Assistant Professor, is the Rover Leader. The main motto of Scouts and



Guides is to build the students as good citizens by inculcating in them the sense of discipline, sense of self-sufficiency and the value of dignity of labour. The physical activities help the students in shaping their physical health and the cultural activities bring out the latent talent in them. The Rangers and Rovers of the college are engaged in maintaining discipline, law and order in the functions in the college and also in the meetings, and functions in the neighbouring areas. Miss Nur Akhtara Begum and Ms. Gitarani Kalita were awarded the Rashtrapati Award for Ranger Testing conducted by the National Headquarter, Bharat Scouts and Guides, New Delhi in 2010. They received awards from Mrs. Pratibha Devi Singh Patil, Hon'ble President of India at Rashtrapati Bhavan in 2011. Mr. Ali Rahosan, Mr. Ratan Kr. Roy and Mr. Rituparna Sarma under the leadership of Mr. Abdul Rezak Sheikh (Advance Course), Assistant Professor were awarded Rastrapati Award for Rover Testing conducted by the National Headquarter, Bharat Scouts and Guides, New Delhi in 2016. They received awards from Mr. Pranab Kr. Mukherjee, Hon'ble President of India at Rashtrapati Bhawan on 12th August, 2016. Mention may be noted altogether 14 Rovers & Rangers received Rajya Puraskar (State Level) from Mr. Banowarilal Purohit, Governor of Assam on 10th May, 2017.

### • Students' Union:

Sapatgram College Students' Union Council is the elected body of representatives of the students. Each year the election to the posts of Vice-President, General Secretary, Asst. General Secretary, Secretary- Major Games, Secretary-Minor Games, Secretary-Debate & Culture, Social Service Secretary, Secretary-Boys' Common Room and Secretary-Girls' Common Room of SCSUC is held in the month of October and the elected representatives assume office and remain in power for one year, i.e. up to the newly elected representatives assume office. The Principal is the President of SCSUC. Teachers are appointed as Professor In-Charge against different portfolios and the Secretaries perform their activities under the active supervision of the teachers.

### • National Service Scheme:

NSS has been introduced in the college from the academic session 2015-16. 100 students of the college have joined it as volunteers.



### • Recreation:

The college takes steps in organizing music and dance shows by the students and by experts from outside. Prominent folk-singers are invited to perform before students in order to inculcate in the students a love for their own cultural heritage.

### • Students' Aid Fund:

Applications are invited from poor and meritorious students at the beginning of every academic session which are scrutinized by the Students' Aid Fund Committee and scholarships are given to the deserving students on the basis of merit out of the collection of Students' Aid Fund.

### Admission Committee:

- |                               |            |
|-------------------------------|------------|
| 1. Dr. R. P. Singh, Principal | : Chairman |
| 2. Dr. G. K. Saha             | : Member   |
| 3. Ms. A. Sengupta            | : Member   |
| 4. Mr. M. H. Choudhury        | : Member   |
| 5. Dr. K.K. Roy               | : Member   |
| 6. Dr. M. Banerjee            | : Member   |
| 7. Dr. A. B. Mondal           | : Member   |
| 8. Mr. A. Adhikary            | : Member   |
| 9. Mr. J. Abdin               | : Member   |
| 10. Mr. E. Ali Ahmed          | : Member   |

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**• Discipline:**

The college believes that the objective of imparting education to the students can be achieved only in a conducive atmosphere for such activities. In that case, the students have to be highly disciplined and punctual. Hence, the college maintains discipline in the campus. A Grade-IV employee at the entry gate does not allow the students without uniform and Identity Card to enter the campus. This is done in order to check the entry of trouble shooters. Any kind of indiscipline in the classroom and in the campus is strictly dealt with. The Class Management and Academic Atmosphere Supervisory Cell takes active steps in this regard.

**• Departmental Rooms:**

Most of the Departments have been provided separate Departmental Rooms and only 4 Departments have been shifted to the newly constructed Teachers' Common Room. Computers have been provided to most of the Departments and the computers in the newly constructed Teachers' Common Room have been provided Internet facility.

**• Career Counselling Cell:**

Counselling of students in the choice of subjects in General and Major Courses during admission and in the choice of career options to fresh graduates is an important aspect of every institution of higher education. Sapatgram College General and Major Courses. It also organizes seminars and workshops in career counselling of fresh graduates regarding career options. Mr. Indranil Sarkar, Associate Professor in the Department of English, is the Coordinator of the Career Counselling Cell.

**• Staff Quarters:**

The Principal's Quarters have been built with UGC grant in the college campus. There is a plan to build some staff quarters for the teachers.

**• Communicative English:**

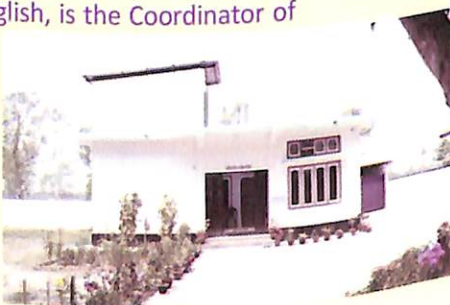
The Department of English conducts a 3 months Certificate Course in Communicative English for the interested students. The classes are conducted by the faculty of the Department after regular classes and on Sundays and holidays. The students have to pay only a Registration fee of Rs.200/- for the course which is utilized for purchase of study materials and stationery items. The course is conducted twice in a year and 20 students are selected on the basis of merit and aptitude for each course. Mr. Indranil Sarkar, Associate Professor in the Department of English, is the Coordinator of the Certificate Course.

**• Computer Centre:**

The Computer Centre, situated on the 2nd floor of the Administrative Building, conducts a number of computer courses. The Basic Course in Computer Application has been made compulsory for H.S 1st Year students since 2008-09 academic session. The certificates to the successful students are given by the college. There are other courses such as Certificate Course in Computer Application (6 months) and Diploma in Accounts & Finance (6 months) conducted by this centre. At present there are 24 computers in the Computer Centre. The centre also successfully conducts PGDCA Course under Gauhati University since 2009-10.

**• School Adaption :**

The college has enthusiastically adopted a school, namely Lokopriya High School, Rabantari under Sonamoyi Gram Panchayat as a part of its outreach services by tacking classes in the area of the weakness in the school. As per its plan, the college is taking every necessary step towards cleanliness drive, charity, organising health camp and plantation etc.



**• Grievance Redressal Cell:**

The Grievance Redressal Cell, Sapatgram College remains active throughout the year and remains more vigilant at the commencement of every academic session in order to prevent any kind of ragging of the freshers. There is a Grievance Box in front of the Principal's Office which is opened at 4.00 P.M every day. The Principal, who is the Convener of the Cell, holds a meeting of the cell to discuss the grievances received and the cell tries to redress the grievances of the students.

**• Smart Class Room:**

The Smart Class Room has been constructed in the college with the grant from State Government in 2015-16. Some of the classes are held in this room where interactive sessions are held. Such things have immensely benefited the students.

**• Guest House:**

The college has constructed a Guest House out of the UGC grants. The Guest House was a necessity of the college in this rural area.

**• Central Library**

Central Library, Sapatgram College has been trying its best to provide efficient service to the readers. The Library has been aiming at supplementing the knowledge of the students which they acquire from their teachers. Central Library, Sapatgram College is well stocked with more than 19000 texts and reference books, more than a dozen of local and national journals and a few newspapers and other information sources like maps, globes CD-ROMs etc. It is situated on the 1st floor of the Administrative Building with a Reading Hall for students and a Reading Room for teachers. The library follows open access system and it remains open from 9:30 AM to 4:30 PM on the working days. Students get membership at the time of their admission in the college. But they have to apply separately to obtain library cards. All teaching and non-teaching staff are also members of the library. Efforts are on to include the alumni and interested people of the local society as members of the Central Library on the deposit of caution money.

**Services of Central Library :**

The Library provides the following types of services:

1. Lending Service
2. Reference and Information Service
3. Reading Room Service
4. Photocopy Service
5. User Orientation Service
6. Internet Service
7. Book Bank Service

**Library Card :**

Each student is issued on library card and borrow two books at a time. Students should return the books within 15 days from the date of issue. Student must abide by the rules & regulation of the library for the greater interest of the college.





**Women's Hostel:**

Sapatgram College has a Women's Hostel constructed with the UGC grants in two phases. The Women's Hostel is situated within the college campus in a healthy and secured environment. It is adjacent to the Principal's Quarter. Another Hostel is under construction. The hostel has its own set of rules and regulations which are strictly mandatory for all the boarders.

**Administration:**

The Women's Hostel, Sapatgram College has a strong and effective administrative base comprising the following members:

1. Dr. R. P. Singh, Principal : Overall Administrator
2. Dr. Munmun Banerjee, Asstt. Professor, Superintendent
3. Iftesam Sultana

**Hostel Admission:**

Regular hostel admission is done at the time of admission in college of each academic session. Students are selected strictly on the basis of merit. However, the reservation policy for SC/ST/OBC category students is strictly maintained.

**Women's Hostel Fees -**

- |                              |              |
|------------------------------|--------------|
| 1. Admission Fee             | : Rs. 1000/- |
| 2. Seat Rent (for 12 months) | : Rs. 2400/- |
| 3. Electricity Fee           | : Rs. 2000/- |
| 4. Utensil Fee               | : Rs. 100/-  |
| 5. Furniture Fee             | : Rs. 200/-  |
| 6. Maintenance Fee           | : Rs. 1200/- |

Total : Rs. 6,900/-



**LIST OF ADMINISTRATIVE, TEACHING AND NON TEACHING STAFF**

**Administrative staff**

Dr. Rajeshware Prasad Singh, M.A., Ph. D.,  
Principal  
Sri Indranil Sarkar, M.A.,  
Vice-Principal

**LIST OF TEACHERS OF SAPATGRAM COLLEGE**

**DEPARTMENT OF ASSAMESE:**

1. Sri Abani Kanta Adhikary, Assistant Professor.
2. Dr. Abdul Baten Mondal, Associate Professor & H.O.D.
3. Mr. Lachit Kumar Das, Guest Lecturer.

**DEPARTMENT OF BENGALI:**

1. Dr. Krishna Kanta Roy, Assistant Professor & H.O.D.
2. Vacant
3. Vacant

**DEPARTMENT OF ECONOMICS:**

1. Ms. Aparna Sengupta, Associate Professor & H.O.D.
2. Dr. Gour Krishna Saha, Associate Professor.
3. Ms. Smriti Rekha Barman, Assistant Professor
4. Vacant

**DEPARTMENT OF PHILOSOPHY:**

1. Mr. Abdul Rezak Sheikh, Assistant Professor & H.O.D.
2. Dr. Abu Zafar Ahmed, Assistant Professor.

**DEPARTMENT OF ENGLISH:**

1. Mr. Indranil Sarkar, Associate Professor & HOD
2. Vacant
3. Vacant
4. Miss Sudeshna Chakraborty, Guest Lecturer

**DEPARTMENT OF BODO:**

1. Mr. Argeng Narzary, Assistant Professor & HOD

**DEPARTMENT OF HISTORY:**

1. Mr. Nozrul Islam Mondal, Associate Professor & HOD
2. Mr. Biswajit Barman, Guest Lecturer,
3. Vacant

**DEPARTMENT OF EDUCATION:**

1. Mr. Shyamal Saha, Associate Professor & H.O.D.
2. Dr. Munmun Banerjee, Assistant Professor
3. Ms. Iftesam Sultana, Guest Lecturer
4. Ms. Ruma Sarkar, Guest Lecturer
5. Vacant

**DEPARTMENT OF MATHEMATICS:**

1. Mr. Eusob Ali Ahmed, Assistant Professor & H.O.D.

**DEPARTMENT OF POLITICAL SCIENCE:**

1. Mr. Mahabul Hoque Choudhury, Associate Professor & HOD
2. Mr. Mithinga Brahma, Assistant Professor
3. Mr. Mantu Ram Das, Guest Lecturer
4. vacant

**DEPARTMENT OF COMPUTER SCIENCE:**

1. Mr. Jaynal Abdin, Assistant Professor & H.O.D.
2. Vacant

**LIST OF NON-TEACHING STAFF OF SAPATGRAM COLLEGE**

**Office Staff:**

- Sri Jagadish Chandra Roy: Senior Assistant  
Sri Kamaleswar Brahma: Junior Assistant  
Sri Bijoy Roy: Junior Assistant  
Sri Ratan Kr. Das : Junior Assistant  
Mr. Saidul Bepari: Grade-IV  
Mr. Tajurul Hoque Mondal: Grade-IV  
Sri Bhim Bahadur Chetri: Grade-IV  
Sri Kamini Kalita : Grade-IV  
Sri Nipon Adhikary : Grade-IV  
Smt Milan Roy : Grade-IV  
Smt Priya Guha : Grade - IV  
Sri Ratan Dutta : Electrician  
Sri Ramesh Basfore : Sweeper

**IQAC**

Internal Quality Assurance Cell, Sapatgram College was formed in February, 2016 after the 2nd Cycle of NAAC Assessment of the College. It consists of 10 members with Dr. G. K. Saha as a Coordinator. The cell meets frequently to discuss the quality aspects of academic, management and financial aspects. The cell has already adopted some measures for improvement in academic life of the college. It has introduced uniform Teaching Plan and Execution Diary for the teachers of all the Departments. Attendance of students and teachers are monitored and annual assessment of teachers by students is regularly carried out. Financial and Managerial affairs of the college have improved on suggestions of IQAC.

**INTERNAL QUALITY ASSURANCE CELL:**

1. Dr. R. P. Singh, Principal, Chairperson
3. Mr. M. H. Choudhury, Member
5. Ms. A. Sengupta, Member
7. Mr. Santosh Kumar Dutta., Nominee, Local Society
9. Dr. H. Nath, Professional Management

**RASTRIYA UCHCHATAR SHIKSHA ABHIYAN (RUSA)**

The college has appointed the following teacher as the office bearer of RUSA for overall quality enhancement and faculty development of the institution with proper planning and monitoring. Project monitoring unit has been constituted as follows -

1. Dr. D.K. Adhikary, President, G.B.
3. Mr. M. H. Choudhury, Associate Professor, Coordinator
5. Dr. A. B. Mondal, Nodal Officer
7. Mr. J. Roy, Nodal Member
9. Secy., Debate & Culture (Student Representative)

**Library Staff:**

1. Mrs. Rita Malakar, Librarian
2. Sri Manoj Kumar Das, Library Bearer

**Voluntary Service :**

- Dr. Hemanta Nath (Medical Consultant)  
Sri Akhil Chandra Das (Yoga Instructors)  
Mr. Gias Uddin Ahmed (Sports Instructor)  
Mr. Prabhat Barman (Physical Instructor)



2. Dr. G. K. Saha, Associate Professor, Coordinator
4. Dr. A. B. Mondal, Member
6. Mrs. Rita Malakar, Librarian , Member
8. Mr. S. K. Poit, Nominee, Local Society
10. Dr. Umesh Das (Alumni)



# SAPATGRAM COLLEGE

## PROSPECTUS 2019-2020

### GOVERNING BODY OF THE COLLEGE -

Dr. Dwipendra Kumar Adhikary, M.A. Ph.D.	: President
Dr. Rajeswar Prasad Singh, M.A., Ph.d.	: Principal & Secretary
Dr. Sunil Kumar Sarma, M.A. Ph.D.	: G.U. Nominee
Mr. Pratul Kumar Das, M.A.,L.L.B.	: G.U. Nominee
Mr. Mahabul Hoque Choudhury, M.A.	: Teacher Representative
Dr. Krishnakanta Roy, M.A. Ph.D.	: Teacher Representative
Mrs. Rita Malakar, M.A., B.L.I.Sc.	: Librarian
Mrs. Namita Das, Asstt. Teacher	: Guardian Representative
Mr. Khairul Islam, B.Sc.	: Guardian Representative
Mr. Samarendra Roy, B.A.	: Guardian Representative
Mr. Jagadish Roy, B.A., P.G.D.C.A.	: Office Staff Representative

### PARENT-TEACHER ASSOCIATION -

The recently formed association of the Parent's and Teacher of Sapatgram College is expected to play a vital role in maintaining a conducive atmosphere for the greater interest of the students to the Institution by coordination and exchange of views in the different aspects of development of the college.

### Student's welfare Programmes

- Poor Fund** : The college has set up a special corpus fund to provide financial support to the economically poor but meritorious students.
- Book Bank Facility** : The college central library offers Book Bank facility to fulfil the text book requirements to the poor students. This college is also having Departmental library for all departments.
- Academic Incentives and Awards** : The college has a tradition to felicitate students showing brilliant results to encourage them for further commitment towards achieving academic excellences.

### Scholarship Section

The scholarship section of the college provided all necessary support to students to avail the following scholarship offered by the Union and State Govt. as well as other private agencies.

- National Scholarship
- State Merit Scholarship
- SC/ST Scholarship
- OBC/MOBC Scholarship
- Minority Scholarship
- Ishan Uday Scholarship of UGC.

### Extra and Co-curricular Activities

Necessary facilities for NSS., Scout and Guide and facilities for games and sports such as football, Volleyball, Cricket, Badminton, table tennis etc are provided in the colleges.

Educational Excursion. The students of the college are generally encouraged to participate in educational excursion. Besides, an Environmental excursion is compulsory for all degree 4th semester and H.S 1st year Students. Students are encouraged for participation in Inter-District and Inter-Collage Debate and Quiz Competition.

### Future academic plan

The college Authority proposes to introduce Commerce Stream and some others job oriented courses like **B. Voc in IT, Travel & Tourism Management & Skill development** courses like Diploma in Computer & Digital Application, Diploma Finance & Accounts, Diploma in Hardware and Networking.



# SAPATGRAM COLLEGE

## PROSPECTUS 2019-2020

### CORE COMMITTEES

Sl. No.	Committees & Their Function	Members
01	<b>Academic Council</b> i) Responsible for admissions, Curriculum design and Examination ii) Plan for introduction of new courses.	Dr. R. P. Singh, Principal, Convener Dr. G. K. Saha, Coordinator, IQAC Mr. I. Sarkar, Co-convener Dr. M. Banerjee Mr. M.H. Choudhury Dr. A. B. Mondal Mrs. R. Malakar
02	<b>Assets &amp; Management Cell</b> i) Supervision of new construction. ii) Maintenance of college building. iii) Plan for expansion of college building. iv) Maintenance of the stock Register.	Dr. R. P. Singh, Principal Dr. G. K. Saha, Coordinator, IQAC Mr. S. Saha, Convener Mr. A. K. Adhikary, Co- Convener Mrs. R. Malakar Mr. M.H. Choudhury Mr. J. C. Roy Mr. J. Abdin
03	<b>Library Advisory Committee</b> i) Maintenance & development of college library. ii) Provide Internet facility for students. iii) Provide adequate number of text books, reference books for teachers and students. iv) Provide Journals and Online Journals. v) Provide Books and Materials for Competitive Examinations. vi) Take steps for the automation of library functions. vii) Adopt measures for overall maintenance and cleanliness of library.	Dr. R. P. Singh, Principal Dr. G. K. Saha, Coordinator, IQAC Mrs.R.Malakar, Librarian, Convener. All Head of the Departments.
04	<b>Research Cell</b> i) Undertake micro research projects related to the region. ii) Motivate others to engage in research. iii) Provide facilities for undertaking research work.	Dr. R. P. Singh, Principal Dr. G. K. Saha, Coordinator, IQAC Dr. A. B. Mondal, Convener Dr. K. K. Roy, Co-convener Ms. A. Sengupta Dr. M. Banerjee Dr. A. Z. Ahmed Ms. S. R. Barman Mr. A. R. Sheikh Mr. J. Abedin
05	<b>Extension Education Cell</b> i) Undertake extension work in the nearby areas. ii) Undertake projects on extension education sponsored by U.G.C.	Dr. R. P. Singh, Principal Dr. G. K. Saha, Coordinator, IQAC Dr. Mrs. M. Banerjee, Convener Mr. M. H. Choudhury, Co-convener Mr. N. I. Mondal, Mr. A. Narzary Mr. A. K. Adhikary Mr. A. R. Sheikh Ms. S. R. Barman



Sl. No.	Committees & Their Function	Members
05	<b>Finance And Accounts Cell</b> i) Preparation of Annual Budget of the college. ii) Assist in the Internal Audit of the college.	Dr. R. P. Singh, Principal, Convener Dr. G. K. Saha, Coordinator, IQAC Mr. M.H. Choudhury, Co-convener Mr. S. Saha Mrs. R. Malakar Mr. J. Abdin Mr. Eusuf Ali Ahmed Mr. J.C.Roy
07	<b>Class Management, Discipline and Academic Atmosphere Supervisory Cell</b> i) Preparation of daily routine for classes. ii) Preparation of academic calendar. iii) Supervision of class rooms. iv) Maintenance of academic atmosphere in the college.	Dr. R. P. Singh, Principal, Convener Dr. G. K. Saha, Coordinator, IQAC Mr. A. K. Adhikary, Co-convener Mr. M. H. Choudhury Dr. A. B. Mondal Mr. A. Narzary Dr. K. K. Roy Ms. S. R. Barman
08	<b>Grievance Redressal Cell</b> i) Look into grievances of students and other college staff. ii) Assist the Principal in redressal of grievances.	Dr. R. P. Singh, Principal, Convener Mr. M. H. Choudhury, Co- Convener Dr. G. K. Saha, Coordinator, IQAC Mr. A. K. Adhikary Mr. J. Abdin Dr. A. B. Mondal Mr. J. C. Roy Mr. E. A. Ali
09	<b>Alumni Cell</b> i) Preparation of alumni register of the college. ii) Work in co-operation with Alumni association. iii) Supervision of the work undertaken by the Alumni Association.	Dr. R. P. Singh, Principal Dr. G. K. Saha, Coordinator, IQAC Mr. M. H. Choudhury, Convener Mrs. M. Banerjee, Co- Convener Mr. I. Sarkar Mr. A. K. Adhikary Mr. J. C. Roy Mr. M. R. Das
10	<b>Career Counselling Cell</b> i) Preparation of alumni register of the college. ii) Work in co-operation with Alumni association. iii) Supervision of the work undertaken by the Alumni Association.	Dr. R. P. Singh, Principal Dr. G. K. Saha, Coordinator, IQAC Mr. I. Sarkar, Convener Dr. A. B. Mondal, Co-Convener Mr. N. I. Mondal Mr. E. A. Ahmed Mr. J. Abdin Ms. S. R. Barman Mr. A. R. Sheikh

Sl. No.	Committees & Their Function	Members
11	<b>Anti-Ragging Cell</b> i) Prevention of ragging in college campus. ii) Making students aware of the evils of ragging. iii) Punishing those found involved in ragging. iv) If the need arises to file an FIR in local Police Station against those involved in ragging.	Dr. R. P. Singh, Principal Dr. G. K. Saha, Coordinator, IQAC Mr. M.H.Choudhury, Convener Mr. A. K. Adhikary, Co- Convener Dr. A. B. Mondal Mr. N. I. Mondal Mr. J. Abdin Mr. A.R. Sheikh
12	<b>Women Cell</b> i) To organize seminars and symposiums on women's issues. ii) To take up issues of exploitation and suppression of women in the locality. iii) To take appropriate steps for the creation of a congenial atmosphere for the girl students.	Dr. R. P. Singh, Principal Dr. G. K. Saha, Coordinator, IQAC Ms. S. R. Barman, Convener Ms. M. Banerjee, Co-convener Ms. A. Sengupta, Mrs. R. Malakar
13	<b>Disaster Management Cell</b> i) Preparation of Disaster Management Plans. ii) Sensitization of the staff and students of the college iii) Holding of mock drill exercises. iv) Holding of painting, essay writing, slogan writing and drama competitions on disaster management topics.	Dr. R. P. Singh, Principal, Convener Dr. A. B. Mondal, Co-Convener Dr. G. K.Saha Mr. M.H.Choudhury Dr. K. K. Roy Mr. A. K. Adhikary Dr. A. Z. Ahmed Mr. J. Abdin Officer In-Charge, Santipur Mini Health Centre Officer In-Charge, Sapatgram Police Station
<b>Non-Core Committee</b>		
01	<b>Literary cum Cultural Society</b> i) Development of creative thinking in the students. ii) Development of writing ability of students.	Dr. R. P. Singh, Principal Dr. G. K. Saha, Coordinator, IQAC Dr. K. K. Roy, Convener Dr. M. Banerjee, Co-Convener Mr. I. Sarkar Mr.A. K. Adhikary Dr. A. B. Mondal Mr. A. Narzary
02	<b>Nature Cell</b> i) Beautification of college campus. ii) Undertake farm projects. iii) Maintain Green Audit.	Dr. R.P. Singh, Principal Dr. G. K. Saha, Coordinator, IQAC Mr. N. I. Mondal, Convener Dr. A. B. Mondal, Co-Convener Dr. A. Z. Ahmed Mr. A. R. Sheikh
03	<b>Games and Sports Cell</b> i) Promotion of games and sports in the college.	Dr. R.P. Sing, Principal Dr. G. K. Saha, Coordinator, IQAC Mr. A. Narzary, Convener Mr. M. H. Choudhury, Co-Convener Mr. I. Sarkar Mr. A. R. Sheikh Mr. N. I. Mondal Mr. S. Saha



Sl. No.	Committees & Their Function	Members
04	<b>Debating Society</b> i) Organize debates, extempore speeches, quiz competitions etc.	Dr. R.P. Singh, Principal Dr. G. K. Saha, Coordinator, IQAC Mr. I. Sarkar, Convener Mr. M. Brahma, Co-convener Mr. M.H. Chowdhury Dr. K. K. Roy Dr. M. Banerjee Ms. S.R. Barman
05	<b>Computer cum ICT Cell</b> i) Promotion of computer literacy in the college. ii) Introduction of new computer aided courses.	Dr. R.P. Singh, Principal Dr. G. K. Saha, Coordinator, IQAC Mr. J. Abdin, Convener Mr. J.A. Ahmed, Co-Convener Mr. I. Sarkar Ms. S. R. Barman Mr. E. A. Ahmed Mr. T. H. Mondal
06	<b>Canteen Supervisory Cell</b> i) Look after the smooth running of the canteen. ii) Regulate the prices of food items. iii) Quality control of the food items.	Dr. R.P. Singh, Principal Dr. G. K. Saha, Coordinator, IQAC Mr. S. Saha Convener Mr. A. K. Adhikary, Co-convener Mr. M. H. Choudhury Dr. A. B. Mondal
07	<b>Value Based Education Cell</b> i) Arrange weekly classes on value-based education. ii) Introduce yoga and meditation classes. iii) Organize seminars on value-based education.	Dr. R.P. Singh, Principal Dr. G. K. Saha, Coordinator, IQAC Ms. A. Sengupta, Convener Mr. N.I. Mondal, Co-Convener Mr. S. Saha Mr. A.R. Sheikh Dr. K. K. Roy
08	<b>Innovative Best Practices Cell</b> i) To promote innovation in teaching learning aspects ii) To explore the creativity and potentiality through extracurricular activities. iii) Organize art competition, picture story writing etc.	Dr. R. P. Singh, Principal Dr. G. K. Saha, Coordinator, IQAC Dr. K. K. Roy, Convener Dr. A. Z. Ahmed Co-convener Ms A. Sengupta Mr. E. A. Ahmed Mrs. R. Malakar Ms. S. R. Barman Mr. J. Abdin

**Extention Education -**

Recognising extention education as the third dimension of the Institution, the College encourages the students and the faculty members to undertake such extension works and programmes as will make education socially relevant by promoting a meaningful and sustained rapport between the Institution and the Community surrounding it and by enriching their teaching-learning process through exposure to community needs, problems and issues.

**Fee structure for Admission -**

Students seeking admission in various courses in the colleges will have to pay fees as per Government of Assam's notifications and it will be notified as and when received from Government. Uniform fee structure will be maintained as per Guideline of Govt. in this regard. In addition to the admission fees fixed by the Government, the students will have to pay an extra amount for the self financing courses.

**CBCS Guidelines**

- ◆ One credit is equivalent to one hour of teaching (Lecture/Tutorial) or two hours of Practical work or field work per week. The duration of classes may be decided accordingly by respective Principals of Colleges.
- ◆ The number of papers under Core Course, Elective course and Ability Enhancement Courses and their respective credits for different Under-graduate programmes is as per UGC's and G.U.'s guideelines.
- ◆ The examination scheme as approved by the Academic Council and Executive Council for the Under-graduate Courses under CBCS.
- ◆ The General elective courses offered by the department will be taught by teachers of the same department.
- ◆ The Principal of Collages may take decision for offering more than one General Elective Papers to be opted by the students in each semester.
- ◆ A student admitted in a particular department can opt for General Elective Courses offered by other department, for example, a student admitted under B.A. (Hours) History programme cannot opt for General Elective course offered by Department of History.
- ◆ The core papers of English/Hindi/MIL as part of two languages required to be studied is different from the courses of English/Hindi/MIL under Ability Enhancement Course (AEC). In view of the above, a student of B.A. (Programme) can opt for English language as his or her one of the core paper and also opt for English as Ability Engancement Course under A,B or C scheme.
- ◆ The Syllabi of Courses under which admissions have been taken in the current session which are not prepared by the Departments will be prepared and approved by respective Faculties at the earliest and submitted for approval of the Vice-Chancellor.
- ◆ The students of B.Sc. (Hons)/B.A. (Hons)/ B.Com (Hons) in order to be eligible for Port-graduate in another descipline may opt for the General Elective of a particular subject in each semester to earn 24 credits in the concerned discipline.





# SAPATGRAM COLLEGE

## PROSPECTUS 2019-2020

### ACADEMIC CALENDAR FOR THE SESSION - June 2019 to May 2020 FOR T.D.C. CLASSES (Under Semester System), Sapatgram College under GAUHATI UNIVERSITY

Month & Year	Working Days/ Teaching Days	Activities/ Programmes	Sundays	Holidays Excluding Sunday	Remarks
June, 2019	1,3,4,7,8,10-15,17-22,24-29.	Admission process (HS &TDC)	2,9,16,23,30	5, 6 : Id-UI-Fitre	
<b>Total</b>	<b>23</b>	<b>0</b>	<b>5</b>	<b>2</b>	
July, 2019	Nil	Nil	1,8,15,22,29	1 to 31 <sup>st</sup> July (Summer Vacation )	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>26</b>	
August, 2019	1-3,5,6,8-10,14,16,17,19,21-23,26-30	7 <sup>th</sup> College Foundation Day 15 <sup>th</sup> Independence Day 31st-Freshers' Social	4,11,18,25	12-13 Idd-Uz-Juha. 20-Tithi of Sri Madhabdev. 24-Janamastomi	
<b>Total</b>	<b>20</b>	<b>3</b>	<b>4</b>	<b>4</b>	
September, 2019	2-4,6-7,9,10,11,12,13,16-21,23-27,30	5 <sup>th</sup> Teachers' Day, 14 <sup>th</sup> Fateha-dowaz daham, 28 SCSUC Election	1,8,15,22,29	1 <sup>st</sup> Tithi of sri sri sankardev	3 <sup>rd</sup> week Sessional Exam
<b>Total</b>	<b>22</b>	<b>3</b>	<b>5</b>	<b>1 (Sunday)</b>	
October, 2019	1,3-4, 14-17, 19-26, 29-31	2 nd Gandhi Jayanti	6,13,20, 27	5-12 Durga Puja 18 Kati Bihu 26 kali puja	
<b>Total</b>	<b>17</b>	<b>1</b>	<b>4</b>	<b>9</b>	
November, 2019	1-4, 5-9, 11,13-16, 18-23, 25-30	---	3,10,17,24	12- GuruNanak's Birthday, 24- Lachit Divas	21-onwards odd semester exam. (9) Continued ---
<b>Total</b>	<b>25</b>	<b>0</b>	<b>4</b>	<b>1</b>	
December, 2019	3-7, 9-14, 16-21		1, 8, 15, 22, 29	2-Asom Divas 25- Christmas Day. 23-on wards Winter Vacation.	1-15 Odd sem. Exam (11) 23 onwards Winter Vacation
<b>Total</b>	<b>17</b>		<b>5</b>	<b>9</b>	
January, 2020	17,18, 20-24	26 Republic Day. 29 Swarasati Puja. 31 Chilarai Divas 25- 31 College week	5, 12, 19, 26	1-16 Winter vacation. 14-16 Magh Bihu	
<b>Total</b>	<b>7</b>	<b>6</b>	<b>4</b>	<b>14</b>	
February, 2020	1, 3-8, 10-15, 17-20, 22, 24-29		2, 9, 16, 23	21-Sivaratri	H.S. Final Exam.(AHSEC) continues up to March
<b>Total</b>	<b>24</b>		<b>4</b>	<b>1</b>	
March, 2020	2-7, 11-14, 16-21, 23-28, 30, 31		1,8,15,22,29	9-10 Holi	Even Sem. Sessional Exam from 3 <sup>rd</sup> Week.
<b>Total</b>	<b>24</b>		<b>5</b>	<b>2</b>	
April, 2020	1-4, 6-11, 13, 17-18, 20-25, 27-30		5,12,19,26	14-16 Bohag Bihu	
<b>Total</b>	<b>23</b>		<b>4</b>	<b>3</b>	
May, 2020	2, 4-9, 11-16, 18-23, 25-30		3,10,17,24,31	1 <sup>st</sup> - May Day	
<b>Total</b>	<b>25</b>		<b>5</b>	<b>1</b>	
<b>Grand Total</b>	<b>227</b>	<b>13</b>	<b>54</b>	<b>72</b>	

N.B.: # Teaching Days (Excluding Exam Days)/Holidays may be changed as per GU Academic Calendar notified later on.  
# The Principal shall have the right to alter the dates of events and holidays.  
# Winter vacation will be as per GU academic calendar-2019.

Prepared by:- IQAC, Sapatgram College







## Prospectus Preparation & Publication Committee -

- |   |                   |
|---|-------------------|
| 1. Dr. R. P. Singh, Principal                         | Chairman          |
| 2. Dr. G. K. Saha, Associate Prof., Economics         | Coordinator, IQAC |
| 3. Mr. I. Sarkar, Associate Prof., English            | Member            |
| 4. Ms. Aparna Sengupta, Associate Prof., Economics    | Member            |
| 5. Mr. M. H. Choudhury, Associate Prof., Pol. Science | Member            |
| 6. Dr. A. B. Mondal, Associate Prof., Assamese        | Member            |
| 7. Dr. Mumun Banerjee, Asstt. Prof., Education        | Member            |
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